

# 44th Annual Yampa River Festival

## VENDOR AGREEMENT

Yampa River Festival 2024

Charlie's Hole, Steamboat Springs, Colorado

May 31-June 2, 2024

All applications will be reviewed and someone from the Yampa River Festival planning committee will contact you if you are accepted as a vendor. Booths are available by reservation only so reserve early. All vendors subject to FOTY approval. ATTENTION food vendors: See Note 9 below. Please read all restrictions and requirements before submitting a vendor application.

### Vendor Fees:

**10x10 Reserved Space (cash)** - \$300 cash by C-Hole, \$200 in West Lincoln Park (new!)

**10x10 Reserved Space (cash + in-kind)** – C Hole: \$150 cash + \$300 in-kind\* or West Lincoln Park: \$100 cash + \$200 in-kind\* (new!)

*\*in-kind donations must be agreed upon before accepting.*

### Nonprofit Booth Space:

10x10 Reserved Space - \$75 Cash

### Governmental organization outreach booth space (not vending or under nonprofit status):

10x10 Reserved Space - \$100

*Sponsors of \$500 cash or more get a vendor space.*

### Please enter your information below:

**Application Date:** \_\_\_\_\_

**Name of Booth:** \_\_\_\_\_

**Responsible Party Name:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Cellphone (Day of Event):** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_

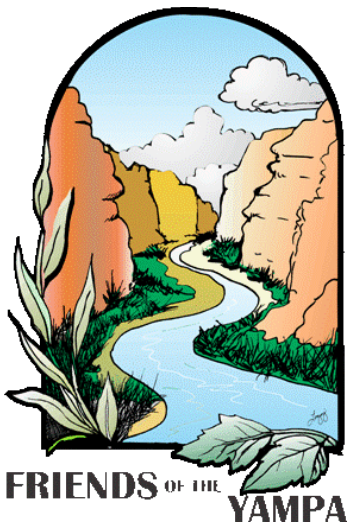
### Food Vendors:

**Mobile Cooking Unit or Cooking Tent?:** \_\_\_\_\_

### Method of payment:

- Cash
- In-kind donation

If you wish to make an in-kind donation, please contact Katie at [katie@friendsoftheyampa.com](mailto:katie@friendsoftheyampa.com) to discuss the type of donation. The vendor application form, payment and **sales tax licensing** can all be submitted the day of the Festival, or in advance by email or by mail to PO BOX 771654 Steamboat Springs, Colorado 80477. **Please make checks payable to:** Friends of the Yampa



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### RESTRICTIONS AND REQUIREMENTS:

(All vendors and anyone having a booth at Yampa River Festival)

1. Vendors must submit vendor application form, payment, and necessary documentation by Wednesday, May 22, 2024, unless other arrangements have been made.
2. Be prepared to be in the park for set up as early as 8 a.m. on Saturday, June 1, 2024. We will be directing each vendor to their designated spot for setup at that time. FOTY will provide a vendor/booth map outline leading up to the event.
3. Vendors must break down, pack up, and leave the event grounds by 9 pm. The festival will be completed at approximately 6 p.m. on Saturday, June 1, 2024.
4. Vendors must be prepared for rain, snow, or shine (Easy-up tents are recommended).
5. There is LIMITED electricity available at the park. If you need a generator, approval of your booth is on a case-by-case basis.
6. Vendors must abide by park restrictions — including location of vehicles and waste management guidelines. NOTE: This event will be a [Level 4 Zero Waste event](#). You will be contacted by a zero-waste facilitator.
7. Vendors must pay sales tax to the state of Colorado to benefit the city of Steamboat Springs; Appropriate paperwork must be submitted with the vending application.
8. Vendors will provide an estimate of sales to festival organizers after the event by July 10, 2024.
9. Food vendors interested in setting up West Lincoln Park must be in a pop-up tent. Food trucks or motorized food vendors are not allowed on the park lawn. You must bring a standalone generator and food vending equipment. Friends of the Yampa will allow up to 10x15 foot tent in West Lincoln Park.